



**BOYS & GIRLS CLUBS
OF BARTLESVILLE**

VOLUNTEER APPLICATION

Name: _____ **Social Security #:** _____ **Date:** _____

Address: _____
(Street) (City/State) (Zip)

Contact Phone #: _____ **Best Time to reach you:** _____ am/pm

Email: _____ **Date of birth:** _____

Emergency Contact: _____ **Phone #:** _____

Are you seeking to volunteer in order to satisfy court-ordered community service? _____

SKILLS AND EXPERIENCE

What is your educational background? _____

What hobbies, interests and activities do you enjoy? _____

What is your occupation? _____

Do you have any past volunteer experience? _____

This section will help determine what volunteer activities you might like to participate in. Please check all areas that interest you.

- ___ Tutoring- What subjects? _____
- ___ Sports- What sports? _____
- ___ Music- What instruments? _____
- ___ Arts & Crafts
- ___ Listening or helping children to read
- ___ Assisting with Fundraising
- ___ Acting as a Mentor for teens
- ___ Assisting with office & clerical work
- ___ Other _____
- ___ Computers
- ___ Play board games
- ___ Leading a recreational activity
- ___ Leading a discussion group
- ___ Chaperoning a field trip

AVAILABILITY

DAYS	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
TIMES AVAILABLE					

COMMITMENT

What kind of time commitment are you willing to make?

1-2 times a week

3-5 a times week

One Time

1-3 months

3-9 months

9-12 months

Would you like us to notify your employer of your volunteer services?

YES NO

Current Employer: _____

Supervisor: _____

Address: _____

Phone: _____

Please list two people who know you well and can attest to your character, skill and dependability.

Name: _____

Phone: _____

Years Known: _____

Occupation: _____

Name: _____

Phone: _____

Years Known: _____

Occupation: _____

ADDITIONAL INFORMATION

Do you currently use illegal drugs?

Yes No

Have you ever been convicted of a criminal offense?

Yes No

Have you ever been convicted of child abuse or neglect or is there a pending criminal charge against you for child abuse or neglect?

Yes No

Has your driver's license been suspended or revoked?

Yes No

Are there any other facts of circumstances involving you or your background that would call into question your being entrusted with supervision, guidance and care of young people?

Yes No

Please explain any Yes answers: _____

Office use/ Background Checks

Personal Reverences check by: _____

Date: _____

Sate of initial background check: _____

Date of follow up: _____

Volunteer Approved: _____ Declined: _____

Reason: _____

Signature: _____

Date: _____

BACKGROUND INVESTIGATION CONSENT

I, _____, hereby authorize Boys & Girls Club of Bartlesville and /or its agents to make an independent investigation of my background, references, character, past employment, education, credit history, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualification for employment now and, if applicable, during the tenure of my employment with the Boys & Girls Club

I release Boys & Girls Club of Bartlesville and its agents and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the about referenced sources used.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge:

Full Name (printed)

Maiden Name or Other Names Used

Present Address

How Long?

City/ State/ Zip Code

*Date of Birth Social Security # Drivers License # State of License

Signature

Date

*NOTE: The above information is required for identification purpose. The Boys & Girls Club of Bartlesville is an Equal Opportunity Employer, and does not discriminate on the basis of Sex, Race, Religion, Age, Handicap, or National Origin.