



**BOYS & GIRLS CLUB**  
OF BARTLESVILLE

## IMPORTANT NOTE TO PARENTS

The Boys & Girls Club of Bartlesville is committed to safety as the #1 priority. As one part of that commitment, there will be a limit to the number of registrations we can accept to our 2020 Summer Program. The structure of the program will also change to accommodate as many of our members as we can while following health and safety guidelines. Please print the full application and complete for each individual member you are requesting a spot for in the program. Once completed, you can turn them into the Club in the following ways:

- At the Club building Monday - Friday between 9am-2pm
  - o Staff will be curbside, please do not come in
- Scan completed application and send to [education@bgcbbville.org](mailto:education@bgcbbville.org)
  - o Please use "Summer Application" as the subject
  - o Will receive confirmation email

Because the need in the community for spots in the summer program will far outweigh the number available, we are asking that parent/guardians commit to their member's attendance throughout the program. Please understand that absence for extended amounts of time may result in loss of spot in the program so that we can serve other members. We are also asking our Teen members to join us during extended hours (5:30 – 8:30pm) 2-3 nights a week so that the 7:30am-5:30pm time can be focused on serving our 7-12 year old members.

The Club will be open to two different groups of members at two different blocks of time each day. With the understanding that this block of time will likely be assigned to your member throughout the summer program and pick-up times are very strict, which best accommodates your family's needs? Please circle one:

**BLOCK A: Monday-Friday (7:30am – 12:00pm)**

**BLOCK B: Monday-Friday (12:30pm – 5:00pm)**

If the block of time that you did not choose was the only option available, would you still enroll your child or would it be unmanageable? Please circle one:

**YES, I could make the opposite time work**

**NO, the opposite time would be unmanageable**

To be clear, this is an application process and turning in the application does not guarantee a spot in the program. After collecting applications the Club will inform parent/guardians of their status as soon as possible prior to June 1, 2020. No payment will be required for registration until that contact has been made. Thank you for your understanding as we move forward together under these circumstances.

**PLEASE REVIEW APPLICATION IN ITS ENTIRETY AS IT WILL LOOK DIFFERENT FROM PAST FORMS. THANK YOU!**



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Date: / /	Receipt #:	Staff Initial:	ID#:
Exp. Date: / /	Status:	New	Renewal

# 2020 SUMMER PROGRAM APPLICATION

<b>Member First Name</b>	<b>Member Last Name</b>	<b>MI</b>

<b>Birth Date</b>	<b>Age</b>	<b>Gender</b>	<b>School</b>	<b>Grade (2019-20)</b>
/ /		Male Female		

<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>

Has your child ever been a member of other Boys & Girls Clubs? Yes No If yes, where? \_\_\_\_\_

Ethnicity (please circle all that apply): Asian African-American Hispanic Native-American White Multi-Racial

<b>Father/Guardian Name</b>	<b>Phone</b>	<b>Employer</b>
	- -	

<b>Mother/Guardian Name</b>	<b>Phone</b>	<b>Employer</b>
	- -	

<b>Head of Household Name</b>	<b># in Home</b>	<b>Please circle all that apply to the Head of Household:</b>
		Single-Parent Foster/Guardian Grandparent Military/Veteran

<b>Emergency Contact Name</b>	<b>Phone</b>	<b>Relationship to Member</b>
	- -	

<b>Emergency Contact Name</b>	<b>Phone</b>	<b>Relationship to Member</b>
	- -	

Annual Household Income – Include all incomes - This information is only used internally for statistical purposes (please circle one):

\$0 – 9,999	\$10,000 – 14,999	\$15,000 – 19,999	\$20,000 – 24,999	\$25,000 – 29,999	\$30,000 – 34,999
\$35,000 – 39,999	\$40,000 – 44,999	\$45,000 – 49,999	\$50,000 – 54,999	\$55,000 – 59,999	\$60,000 & Over

Please circle any of the following that apply): Free/Reduced Lunch SoonerCare/Medicare SNAP/Food Stamps TANF SSI SSDI

Special Conditions (circle all that apply): Asthma ADD/ADHD Behavioral/Emotional (explain below) Food Allergies (explain below)

Please list any reason or condition for which participation in certain activities and programs at the Club might be limited:

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## PLEASE INITIAL ALL THAT APPLY:

- \_\_\_\_\_ My child has permission to be transported in a Club owned/rented vehicle by Club staff to and from field trips, and Club activities, as well as to and from school.
- \_\_\_\_\_ My child has access to the computer lab internet, which is designed for educational use. Precautions are in place to protect their safety, but realize it is not possible to eliminate all controversial material. My child will not have use of Club owned wi-fi passwords. Abuse of Club technology rules can result in loss of personal device and will require a parent/guardian to pick it up.
- \_\_\_\_\_ The Club maintains member files in a confidential manner. The Club has permission to discuss and exchange information regarding my child's academic performance and progress with the school my child attends, as well as with the Office of Juvenile Affairs, their counselor, case manager, or any other provider, as applicable.
- \_\_\_\_\_ Membership assessments and pre/post tests are periodically given to members. Information may be shared with Boys & Girls Clubs of America for evaluation purposes.
- \_\_\_\_\_ My child has permission to participate in Club based, on-site mentoring programs that are offered. I understand the Boys & Girls Club is a program based facility and I am enrolling my child to participate in programs.
- \_\_\_\_\_ I consent to the use of any photos, video, audio recordings or quotes of my child for the positive promotion of the Boys & Girls Club as the Club deems necessary.
- \_\_\_\_\_ In the event of a medical emergency, the Boys & Girls Club may have my child evaluated and treated by a doctor or nearest emergency center. Reasonable effort will be made to contact me or someone on my child's emergency contact list first. I will keep my contact information updated at all times.
- \_\_\_\_\_ I understand the Club is a drop in program and not a daycare. I understand that my child can leave the premises at will, and I agree to hold the Club harmless and not responsible for the whereabouts of my child once they check out of our facility. Abuse of this privilege can result in loss of privilege.
- \_\_\_\_\_ I understand that membership dues are non-refundable, and my child's membership must be current in good standing in order for them to attend.
- \_\_\_\_\_ I understand membership is contingent upon my child's physical, mental and emotional maturity and that they must possess the ability to interact independently and responsibly in the Club setting.
- \_\_\_\_\_ The Club discourages bringing valuable items to the Club and will not be held liable for lost, stolen, or broken items.
- \_\_\_\_\_ I understand that I must keep the Club informed of any changes in phone number or address.
- \_\_\_\_\_ I understand that tobacco products of any kind are not allowed on Boys & Girls Club property.
- \_\_\_\_\_ I understand it is my responsibility to know the Club hours of operation, and will be on time to pick up my child. I also understand that fees will be assessed for late pickups, and can result in suspension from the program until fees are paid in full.
- \_\_\_\_\_ I have read and fully understand the information contained in the application and the contents and agreements made by me, and request that my child's application for membership in the Boys & Girls Club of Bartlesville be accepted.

# PLEASE READ THROUGH THE FOLLOWING SECTIONS WITH YOUR CHILD TO ENSURE ALL PARENTS AND MEMBERS HAVE AN UNDERSTANDING OF CLUB EXPECTATIONS:

## Boys & Girls Club Code:

- I believe in God and the right to worship according to my own faith and religion
- I believe in America and the American Way of Life as in the constitution and the Bill of Rights
- I believe in fair play, honesty, and sportsmanship
- I believe in my Boys & Girls Club, which stands for these things

## Member Code of Conduct:

- I will show respect to myself, my fellow Club Members, my Club Staff, and Club property at all times by being respectful and behaving in an appropriate manner
- I must check in/out at the front desk every time I come or go and will not leave the Club without permission
- I understand that physical violence, retaliation, profanity/foul language, bullying, stealing, destruction of property, verbal, sexual, racial, or cultural harassment is never appropriate and will not be tolerated
- I understand that any inappropriate actions can result in an appropriate level of disciplinary action at the discretion of Club staff
- I understand I am not allowed in any area of the Club that is not supervised by BGC staff
- I will cooperate with fellow Club members and staff, and will work to resolve problems in a positive manner
- I understand I am expected to participate in activities and programs while attending the Club
- I understand that the rules are for our safety and the upkeep of our facility
- I understand there are consequences to ALL of my actions and those consequences are because of my actions
- I understand that appropriate dress is expected, much like the standards at schools. Included, but not limited to: no sagging, do-rags/colors, inappropriate messages on clothing, short shorts, showing midriffs or other revealing clothing. Hats are not allowed inside the Club. All decisions are made at the discretion of Club staff.

## Consequences/Disciplinary Actions

### Tier One: 1st Offense

- o Behavior Report filled out by staff
- o Redirection from staff – possible note to parent
- o May include, but not limited to: not participating in activities or programs, being disrespectful to others or staff, etc

### Tier Two: 2nd offense

- o Discipline Report filled out by staff
- o Call/Message to parent for meeting with staff in charge of discipline
- o Suspension from program – Length at discretion of staff
- o May include, but not limited to: continued offenses from Tier 1, inappropriate language, misbehavior on field trips, etc.

### Tier Three: 3rd Offense / Automatic Suspensions

- o Discipline Report
- o Suspension from program – Length at discretion of staff
- o May include, but not limited to: continued offenses from Tiers 1 & 2, fighting, theft, bullying, harassment (sexual, verbal, or otherwise), damage to property, possession of drugs, alcohol, or weapons

NOTE: Accumulation of 3 Discipline Reports for any offense can result in a program suspension. Accumulation of 3 suspensions for any reason can result in removal from the program for the remainder of the session (after school year, summer) at the discretion of the Director. This is not intended to be a comprehensive list of rules. Basic expectation of good behavior will be discussed with members with an emphasis on RESPECT of each other, the staff, and the Club property.

#### FOR INFORMATION ONLY

The Oklahoma HealthCare Authority provides programs that you may qualify for  
SoonerCare Helpline—(800) 987-Sooner  
Care Choice Provider List - [www.okhca.org/provider-finder](http://www.okhca.org/provider-finder) or call (800) 987-7767  
SoonerRide - (877) 404-4500  
Care Management - (877) 252-6002  
Behavioral Health Helpline - (800) 652-2010 (non-emergencies)

Links: Facebook--[www.okhca.org/facebook](http://www.okhca.org/facebook), Twitter--[www.twitter.com/oksoonerCare](http://www.twitter.com/oksoonerCare). TDD is 711.



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## FIELD TRIP CONSENT FORM

**Member Name:** \_\_\_\_\_

**Age:** \_\_\_\_\_

I give my permission for my child to participate in the Boys & Girls Club of Bartlesville's field trips including, but not limited to, transportation to and from field trips as well as school. I understand that members will be expected to obey the rules of Boys & Girls Club and to respect staff and volunteers who are assisting with the activities. I understand that my child can lose transportation privileges and be restricted from participating in further activities. I understand that members must wear clothing/shoes appropriate for the activity.

Please indicate whether your child can participate in swimming activities by initialing one of the following – only allowing participation in swimming activities if you are comfortable with their ability to swim:

\_\_\_\_\_ My child CAN swim independently without floatation devices and has my permission to participate in swimming activities with the Boys & Girls Club of Bartlesville

\_\_\_\_\_ My child CANNOT swim independently and DOES NOT have my permission to participate in swimming activities

Please list any conditions that may affect your child's ability to participate in certain field trips or activities

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**Parent/Guardian Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



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## **ASSUMPTION OF THE RISK AND WAIVER OF THE LIABILITY** **RELATED TO CORONAVIRUS/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

The Boys & Girls Club of Bartlesville ("Club") has put in place preventative measures to reduce the spread of COVID-19; however, the Club **cannot guarantee** that you or your child(ren) will not become infected with COVID-19. Further, **attending the Club could increase** your risk and your child(ren)'s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the Club may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Club employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at the Club or participation in Club programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the Club, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Club, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any Club program.

Child's Name (printed): \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

